

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, September 6, 2005

The Brookings County Board of County Commissioners met in regular session on Tuesday, September 6, 2005, with the following members present: Dennis Falken, Mary Negstad, Donald Larson, Deanna Santema, and Emil Klavetter. Also present: Stephanie Vogel, Wm. Mark Kratochvil, Kelly Bakken, Ted Eggebraaten, Robert Hill, Todd Struwe, Martin Stanwick, Brian Eclov, and Jill Fier.

CALL TO ORDER

Chairperson Falken called the meeting to order.

CONSENT AGENDA

Chairperson Falken declared the Consent Agenda approved as amended with no objection from the board.

The Consent Agenda consisted of the agenda for the September 6, 2005 Commission Meeting, and the minutes from the August 30, 2005 Commission Meeting.

Travel and Education: Robert Hill to go to Sioux Falls, SD on September 8, 2005 to attend the FEMA Region VIII Flood Insurance Meeting; to go to Spearfish, SD on September 26-29, 2005 to attend the Exercise Design and Evaluation as part of the Brookings County CERT Team. Richard Haugen to go to Emmitsburg, MD on October 2-7, 2005 to attend the FEMA Course #273 Managing Floodplain Development.

ROUTINE BUSINESS

Emergency Management Director, Todd Struwe met with the board to discuss the Emergency Response to Weapons of Mass Destruction and Hazardous Materials Incidents Agreement, the Gulf Coast Hurricane Action Meeting, and the upcoming Fall Conference.

Zoning and Drainage Director, Robert Hill met with the board to discuss Nuisance Complaints, Shelter Belt Concerns, the GIS Users Meeting, CERT update, and the Wind Energy Conference.

Sheriff, Martin Stanwick met with the board to discuss the Proposal for Engineering Services, the rental of the Back-up Generator, the Jail Report, and concerns with Gas/Fuel Conservation.

Motion by Larson, seconded by Negstad, to approve and authorize Chairperson Falken to sign the Proposal for Engineering Services from Premier Engineering, Inc., of Parker, SD proposal # 30-5288 (Option 1) is for the Generator for the Brookings County Law Enforcement Building and the Brookings County Courthouse. Be it noted, the approval is pursuant to the satisfaction of the Deputy States Attorney, Wm. Mark Kratochvil. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes.

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report.

Be it noted, the Highway transfers for the month of August 2005, \$6,151.65 was transferred for expenditures to increase the Highway budget due to work performed and supplies furnished for various non-highway departments.

Be it noted the salaries and personnel changes for the month of August 2005 are as follows: Longevity Increase: Jeff Anderson \$70.00, Joyce Caugherty \$35.00; Dan Hougland \$55.00; Irene Pierce \$40.00; Lionel Torggrude \$95.00. Annual Review Step: Jeff Anderson from \$14.55 to \$14.81; Joyce Caugherty from \$11.71 to \$11.92; Dan Hougland from \$15.64 to \$15.92; Gary Norgaard from \$14.02 to \$14.27; Irene Pierce from \$12.79 to \$13.04; Curt Sterud from \$14.55 to \$14.81 retro July 2005. Wage Change/Correction: Cliff Friedrich from \$15.64 to \$15.92 prorated January 2005. Promotion: Amberlyn (TeKrony) Nogelmeier from Part-time Correctional Officer to Full-time Correctional Office @ \$12.05. New Hires: Andrew Harmon, Part-time Correctional Officer @ \$11.82; Mary Johnson, 2nd Deputy Treasurer @ \$10.23; Ashley Ollerich, 2nd Deputy Treasurer @ \$10.23; Kristin Olsen, Human Resources/Technology Assistant @ \$14.49; Amber Stroscheim, Part-time Correctional Officer @ \$11.82. Terminations: Mark Halvorson, Martin Harze, Laura Kinslow, and Krista Thompson.

Department Totals: Commission \$16,065.95; Auditor's Office \$8,806.71; Treasurer's Office \$8,494.09; States Attorney's Office \$20,491.60; Custodial Buildings \$4,357.97; Director of Equalization \$18,882.76; Register of Deeds \$8,142.44; Veteran's Service Officer \$3,215.46; Sheriff's Office \$33,856.50; County Jail \$31,650.64; Contract Law Enforcement \$6,392.65; Emergency Management \$5,794.47; Drainage \$1,260.91; Highway \$47,877.03; Welfare \$3,142.15; Community Health Nurses \$2,418.88; Women, Infants, & Children \$2,237.28; County Extension \$4,480.24; Weed Control \$13,625.36; Planning & Zoning \$3,782.75.

Be it noted, Chairperson Falken signed claims for the following—AFLAC, insurance \$2,254.40; AFLAC Flex-One \$80.00; Office of Child Support Enforcement, child support \$555.00; Delta Dental, insurance \$2,396.40; Flex One, unreimbursed medical \$1,418.50; Local Teamsters, union dues \$1052.00; SDRS, retirement \$28,559.29; SDRS Supplemental, retirement \$3,455.00; EFTPS \$56,615.28; Wellmark Blue Cross, insurance \$36,742.39; Fort Dearborn Life, life insurance \$494.90.

REGULAR BUSINESS

Highway Superintendent, Ted Eggebraaten met with the board to discuss Project BRO 8006(43), Brookings County, PCN 6751, the damaged bridge in Eureka Township, and Gas/Fuel Cost Concerns.

Motion by Klavetter, seconded by Larson, to approve and authorize Chairperson Falken to sign the Utilities Certificate, the Letting Authorization, and the Right-of-Way Certificate for Project BRO 8006 (43), Brookings County, PCN 6751. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss Personnel Matters, a Request to Fill Vacancy, the 2005 Contingency, the Grounds Maintenance Quotes, the upcoming Refinishing of the Courthouse Floors and Steps, Correspondence and Invitations.

Motion by Santema, seconded by Negstad, to approve and authorize Chairperson Falken to sign the Request to Fill Vacancy for a General Maintenance Worker. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes.

Be it noted, the Board approved the following Personnel Action Notice:
Resignation: Martin Hartze.

PUBLIC HEARING

As scheduled, a public hearing was held at 9:30am for consideration of a proposed 2006 Annual Budget for Brookings County, South Dakota. Chairperson Falken opened the Public Hearing and called for comments from both proponents and opponents. Commission Assistant/Human Resource Director, Stephanie Vogel updated the board on the proposed 2006 Annual Budget for Brookings County, South Dakota, the General Fund Overview, the County Building Fund Overview, and Centrally Assessed Utilities. Chairperson Falken closed the Public Hearing. Be it noted, the 2nd Hearing and the Adoption of the 2006 Annual Budget for Brookings County, South Dakota will be held on Tuesday, September 27th, 2005 at 9:30am.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Klavetter updated the board on a call from a concerned citizen.

Commissioner Santema updated the board on a call from a concerned citizen.

Commissioner Larson reported on the Research Park, the Government Affairs Committee Meeting, and the NACo President's Task Force on County Governments.

EXECUTIVE SESSION

Motion by Santema, seconded by Klavetter, to enter into executive session at 9:48am. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion passes. Chairperson Falken declared executive session over at 10:55am. Reason - Personnel, Contractual, and Legal Matters. No action at this time.

ADJOURNMENT

There being no further business, Chairperson Falken declared the meeting adjourned until Tuesday, September 13 2005.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office